Name

Phone number l email l LinkedIn URL | city, state

PROFESSIONAL SUMMARY

Use this space to share 2-4 sentences that state relevant information such as your strongest skills, values, professional interests, career goals, and education relevant to your career goals.

SKILLS

Skill #1
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)

Skill #2
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)

Skill #3
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)
- Demonstration of relevant skill 1 – what you did, how you did it, & what was the outcome (or goal/purpose) (name of business)

EDUCATION

Indiana Institute of Technology (complete name – not abbreviated)   Completion Date
Credential (full degree – not abbreviated)   City, State

CERTIFICATIONS & TRAINING (if applicable)

Title, Sponsoring Organization   Date Issued

EXPERIENCE

Employer   Dates
Job Title   Location
- <u>SHORT description of job</u> specifically written to demonstrate how it will connect to a new role – DO NOT recopy information from the above bullet points. Try to summarize the work <u>in NO MORE than 2 lines of text</u> using keywords from future desired position

Employer   Dates
Job Title   Location
- SHORT description of job