

Indiana Tech Employer Opportunities 2021-2022

The Career Center's goal for our 2021-2022 employer/student events is to create a hybrid of opportunities both virtually and on campus. In support of that goal, we want to prepare students to navigate our new reality in this post-pandemic world we now live in. Issues like phone/video etiquette, effective communication on virtual platforms and interviewing practice are more important than ever in the evolving world of work. We are excited you are interested in being a part of shaping the new generation of students to become polished and confident career professionals.

****Please know we will practice social distancing guidelines****

Here are the top 10 ways to be involved with our great students:

- ✓ *Information Sessions*
- ✓ *Employer in Residence*
- ✓ *Employer Advisory Board*
- ✓ *Virtual Informational Interviews*
- ✓ *Employer Spotlights*
- ✓ *Mock Interviews*
- ✓ *Career Fairs*
- ✓ *Young Alumni Career Advisory Board*
- ✓ *Job posting*
- ✓ *Social Media takeovers*

Now let's dig in deeper into the details of being involved:

Information Sessions

The Career Center hosts company-specific information sessions for employers who wish to educate and recruit students for their full-time, part-time, and internship employment opportunities. These will be held on Tuesday's and Thursday's from 11:30am-1pm in our main cafeteria.

*Dates for these events determined by the Employer Partner and the Career Center

Employer in Residence

Spend time on campus meeting with students and visiting classrooms with students and faculty from your area of interest all while promoting your company or organization.

*Dates for these events determined by the Employer Partner, the Career Center and the professor/class schedule

Employer Advisory Board

Our Employer Advisory Board meets three (3) times a year to help us identify career related trends in the marketplace, ideas and concerns related to entry level full time and internship hiring, resume trends, and starting salaries. Your most valuable contribution is your expertise and we would love to have your input! We created a virtual platform for our EAB, so attendance can be virtual or face to face. Look for invites through Warrior Jobs throughout the year. Below are the following dates:

- ❖ Thursday, September 23, 2021 11:30-1pm
- ❖ Thursday, January 20, 2022 11:30-1pm
- ❖ Thursday, May 26, 2022 11:30-1pm

Virtual Programs

We have many opportunities to reach students through our virtual programs. We meet via Zoom, record the session (usually 10-15 minutes) and then post them on our Indiana Tech Career Center YouTube page. Let us know if you would

like to participate in any of these programs. Click here to check out some of our recent videos at https://www.youtube.com/channel/UCRciLjs7z_b3VYolC2gk8kQ/videos

- Employer Spotlight – Let’s chat about your company, your hiring needs, or your internship program
- Warrior Words of Wisdom – Alumni conversations about their major or field of work
- 15 Minutes With... - Employer’s talking about a skill set or helpful information
- Tech for Success – Career Coaches leading step by step videos on everything career related
- Maximize Your Time at Home – This series tackles the tough issues of working from home or remote learning and gives helpful tips to use that down time for good
- Ways to Prepare – Helpful videos on how to prepare for interviews/changing careers/remote work, etc.

Annual Events

Mock Interviews

Employer Partners volunteer two (2) hours in which they interview four (4) students. Each student receives 20 minutes of questions with 10 minutes of feedback. A great opportunity to help instruct students on interviewing do’s and don’ts, but also a great way to identify emerging talent. Employer Partners choose the majors they would like to interview.

- Fall Mock Interview Week-Tuesday, October 26th -Thursday, October 28st 10am-12pm 1pm-3pm
 - Employer Registration opens Monday, September 13th
- Spring Mock Interview Week- TBD 10am-12pm 1pm-3pm
 - Employer Registration opens TBD

***This will be a hybrid of virtual and on campus**

****Note all dates are subject to change**

Career Fairs

This is an opportunity for a company to talk directly with Indiana Tech students who are seeking employment for part-time, full-time, and internship positions. We have added a brand-new fair to this year’s schedule--the Internship Fair! Employers are welcome to attend all or just the ones they are most interested in and as always lunch is provided for all employers. Cost and more in-depth details will be available closer to the event date

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| ❖ Part-time Job Fair | 11:30-1pm | Friday, August 27 |
| ❖ Internship Fair | 1pm-3pm | Friday, September 10 |
| ❖ Criminal Justice Career Fair | 1pm-3pm | Wednesday, November 17 |
| ❖ Business/Human Services Career Fair | 10am-11:30am | February TBA |
| ❖ ITECS Career Fair (Engineering & Computer Science) | 1pm-3pm | February TBA |

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Young Alumni Career Advisory Board

A new event this year created with the collaboration with Alumni Relations. More details to come as this event evolves.

Warrior Jobs Employer Partner postings

Warrior Jobs is our online job board for all current students and alumni. We drive all our students to WJ, and we encourage our Employer Partners to post all open positions on WJ. If you have a hiring flyer, send it to the Career Center at careercenter@indianatech.edu and we can post that for you on our Announcements page of WJ. For extra exposure, you can send the job/internship description to the Career Center and we will send it to the specific college or major of students you are targeting. WJ job posting site is located at <https://indianatech-csm.symlicity.com/>.

New to Tech?

Are you a new employer to the area, or new to the recruiting game? We have several ways to help you get to know us and our talented students and dedicated faculty and staff.

Campus Tour

We love to show off our beautiful campus and our amazing buildings where all the excellent learning happens. While we stroll, we will talk about how to become an Employer Partner and all the different ways you can get involved with our students, alumni, faculty and staff. Click here for a virtual tour of our beautiful campus:

<https://www.indianatech.edu/virtual-tour/>

*Dates for these events determined by the Employer Partner and the Career Center

Other ways to be involved

The Career Center is always looking for new innovative ways to connect our regional employers with our students. Do you have any things that you have seen at other colleges or other programs at your alma mater that spark students' interest and at the same time give employers a chance to see their skills on display?

We would love to host and/or promote:

- Attending and presenting to Student Clubs/Organizations
- Virtual Informational Interviews
- Projects to benefit your company where students can develop, market and implement real changes
 - EX: engineers rerouting and changing the configuration of a local non-profits parking lot (real project!)
- Company/plant tours
- Employer Videos-short videos speaking on their company and what they look for in an intern/employee
- Externships – where students can work for a few days or a few hours on a specific project
- Share your student interns good work via LinkedIn
- Create short videos we can share on social media about an intern's daily activities

We would love for you to connect or follow us on our social media accounts:

Instagram – indianatech_cc

Facebook – Indiana Tech Career Center

Snapchat – indianatech_cc

Twitter – indianatech_cc

LinkedIn – Indiana Tech Career Center

We are happy to talk about all kinds of ways to connect your brand with our students. Let's chat soon!

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M-F 8:30-5:00

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