

Career Center Blackboard class Step by Step

If you are reading this, you have been invited to join the Indiana Tech Career Center's Blackboard class where you can find all of our most important documentation and learning materials all in one place. Please follow these 6 easy steps to be enrolled.

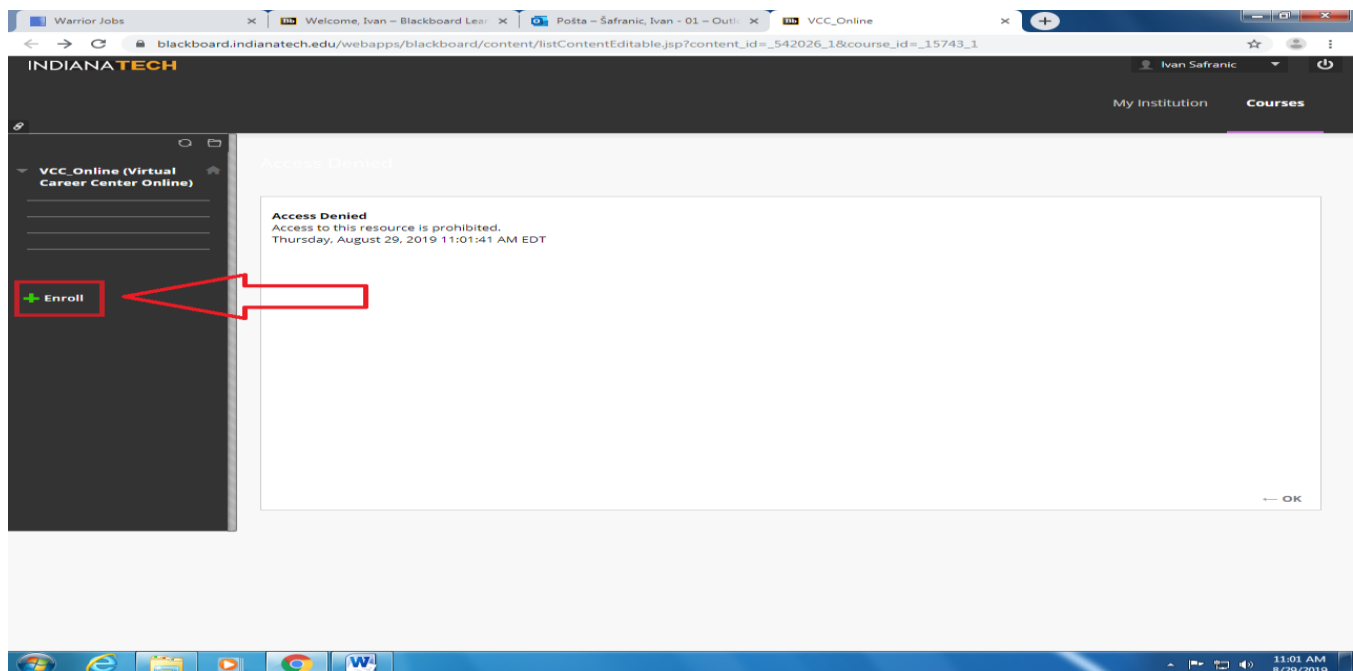
1. Click the Link in the email you received this step by step in, or if no link was provided, copy and paste the link below into your preferred browser.

[https://blackboard.indianatech.edu/webapps/blackboard/content/listContentEditable.jsp?content_id= 542026_1&course_id= 15743_1](https://blackboard.indianatech.edu/webapps/blackboard/content/listContentEditable.jsp?content_id=542026_1&course_id=15743_1)

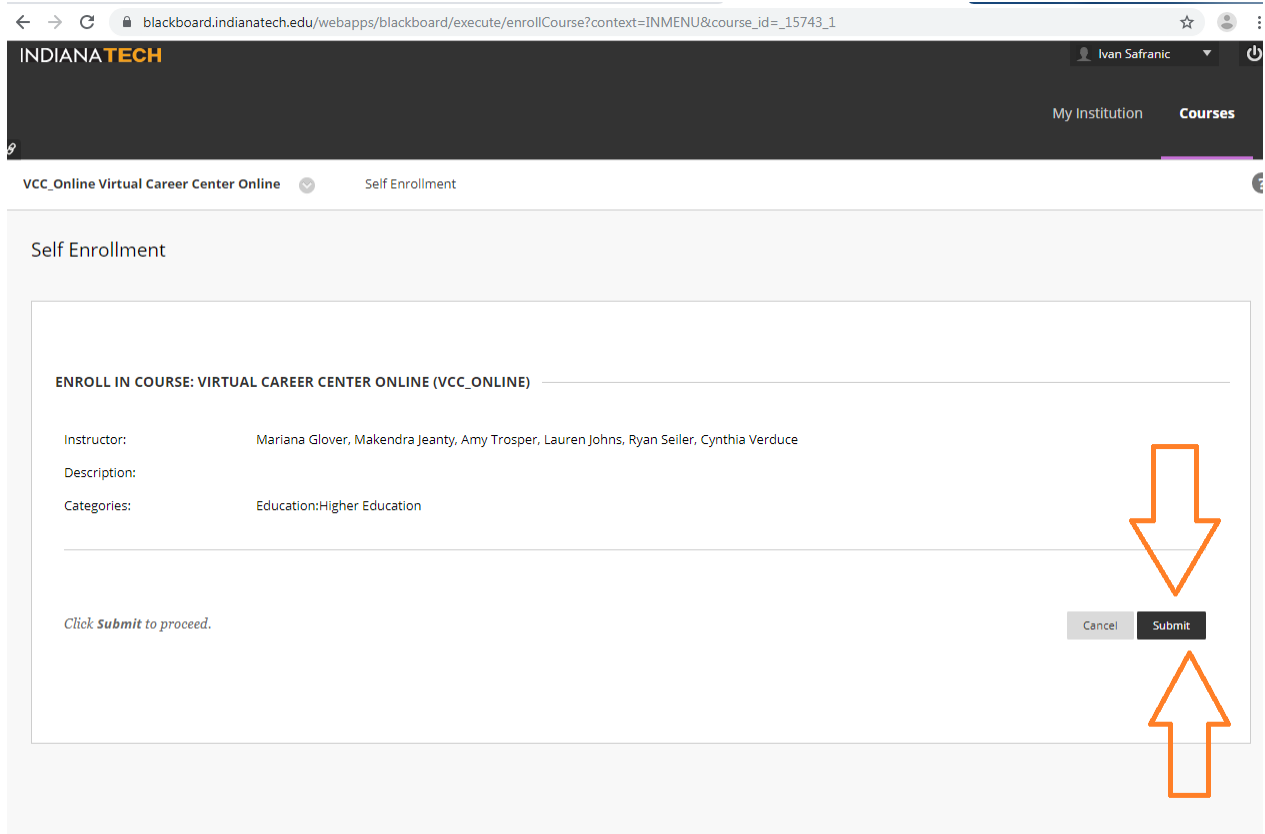
2. The link will take you to Blackboard where you will need to sign in using Let Me In.



3. After you sign in you will see VCC_Online and a message saying that your access is denied, this is ok and is supposed to happen. You will want to click the green + Enroll button on your left hand side (it is outlined on the following picture with a red box)



- A second confirmation page will show up with more information for self-Enrollment you just need to click the Submit button



- You will then get a confirmation screen saying you have successfully enrolled.
- You can then find this class under My Courses on your Blackboard home screen and it is called VCC_Online as seen in this picture.

