

#### **4.1 Objective - Create Your Future Business Card**

Image is everything. Having a business card on hand gives the appearance of professionalism and shows proper planning. Being caught off-guard without a business card imparts an ill-prepared impression. Always carry a stack of business cards protected by a card case and you will convey a polished quality.

*Your objective, should you choose to accept it, is to follow the step – by – step instructions listed below, and fill out any questions. Once you have completed all five objectives of your mission, return this sheet, along with the other five objective sheets to CareerCenter@indianatech.edu. If you have any questions, you can contact HQ at CareerCenter@indianatech.edu or calling at 260-422-5561 ext. 2217. Deadline to complete your mission is January 25, 2021. God Speed!*

1. Go to bizcardmaker.com or any other free website
2. Customize your business card
3. Save and print for future use
4. Copy and paste your business card below: