## 2.5 Objective - Join Virtual Career Center

Blackboard is one of the corner stone programs you use during your time in college. From classes, to information, and submitting your homework you spend a lot of time using it. By joining the VCC\_Online class (which is open to all students for free) you but all of the resources you will need to build up your perfect professional self, right at your fingertips.

Your objective, should you choose to accept it, is to follow the step – by – step instructions listed below, and fill out any questions. Once you have completed all five objectives of your mission, return this sheet, along with the other five objective sheets to CareerCenter@indianatech.edu. If you have any questions, you can contact HQ at CareerCenter@indianatech.edu or calling at 260-422-5561 ext. 2217. Deadline to complete your mission is January 25, 2021. God Speed!

Copy and paste the link below into your preferred browser.

https://blackboard.indianatech.edu/webapps/blackboard/content/listContentEditable.jsp?cont ent\_id=\_542026\_1&course\_id=\_15743\_1

- 1. The link will take you to Blackboard where you will need to sign in using Let Me In.
- 2. After you sign in you will see VCC\_Online and a message saying that your access is denied, this is ok and is supposed to happen. You will want to click the green + Enroll button on your left-hand side
- 3. A second confirmation page will show up with more information for self-Enrollment you just need to click the Submit button
- 4. You will then get a confirmation screen saying you have successfully enrolled.
- 5. You can then find this class under My Courses on your Blackboard home screen and it is called VCC\_Online.

To complete this objective you will need to successfully sign-in and join the VCC\_Online Blackboard class.

Then either take a screen shot or take a picture with your phone of the VCC\_Online home page, and attach it to the email you send to complete your operation.