

## 2.2 Objective - Informational Interviews

Want to know what a career is really like? Ask someone with first-hand experience. An informational interview is a brief meeting between a person who wants to investigate a career and a person working in that career. The interviews usually last 20 to 30 minutes at the most. The purpose of an informational interview is not to get a job. Instead, the goal is to find out about jobs you might like-to see if they fit your interests and personality.

To find someone to interview in your major, go to <https://www.linkedin.com/school/indiana-tech/people/> and in the search bar, type in your major. You will find a list of alumni to choose from. Then click on their profile and look under “contact info” for contact information or “message” them through LinkedIn.

*Your objective, should you choose to accept it, is to follow the step – by – step instructions listed below, and fill out any questions. Once you have completed all five objectives of your mission, return this sheet, along with the other four objective sheets to CareerCenter@indianatech.edu. If you have any questions, you can contact HQ at CareerCenter@indianatech.edu or calling at 260-422-5561 ext. 2217. Deadline to complete your mission is January 25, 2021. God Speed!*

### TASKS AND RESPONSIBILITIES

Please tell me about your work.

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Describe a typical workday.

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What aspect of your job do you find most challenging/rewarding?

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Do you more often work individually or as part of a team?

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Can you describe the typical work/life balance in this field?

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### PREPARATION FOR CAREER PATH

What do you think is the best academic preparation for this profession?

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How did you become interested in this field?

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What are the qualifications you look for in a new hire?

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What else should I know to make an informed decision about choosing a career in this field?

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Is there anything you wished you knew before entering this field?

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Do you have any recommendations for other people I should speak with in the field to learn more? May I use your name when reaching out to him or her?

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### **INDUSTRY KNOWLEDGE**

What industry publications would you recommend I read to help keep me informed of developments in this field?

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Is the advice you have passed on to me regarding this sector typical of the industry, or is it specific to your organization?

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Are there any professional associations that you are part of or suggest I join?

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Where do you see this industry going in the next 5-10 years?

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