2.1 Objective - Create an Indeed Account

Indeed is the #1 job site in the world with over 250 million unique visitors every month. Indeed strives to put job seekers first, giving them free access to search for jobs, post resumes, and research companies.

Your objective, should you choose to accept it, is to follow the step – by – step instructions listed below, and fill out any questions. Once you have completed all five objectives of your mission, return this sheet, along with the other five objective sheets to CareerCenter@indianatech.edu. If you have any questions, you can contact HQ at CareerCenter@indianatech.edu or calling at 260-422-5561 ext. 2217. Deadline to complete your mission is January 25, 2021. God Speed!

1. Go to www.indeed.com
2. Type in your preferred email and password in the boxes on the screen.
3. Upload your resume or build a new one through our resume builder.
4. Check your email inbox for a confirmation email from Indeed (check your spam folder).
5. Click on the link in the confirmation email to confirm your new Indeed account.
6. In the "What" search bar type in your job title, degree/major or company.
    a. You can also type in internships in your degree area.
7. In the "Where" search bar type in the city in which you would like to search.
8. You can click on any job/internship and apply through Indeed's website.